



Asas International School, Islamabad

Internal calendar: Tentative

August 2022 – December 2022

Month	Day	Date	Activity	Class	Time	
August 2022 (22 days)	Monday	01	Admin staff report	-----	-----	
	Wed - Fri	03-05	Registration of new students for 2022- 2023	-----	-----	
	Sun - Mon	07-08	Ashura	-----	-----	
	Tues-Fri	09-12	Faculty reports 1. Faculty meeting 2. Submission of planners, block syllabus weekly plan, coverage plan 3. Setting up of classes Admission Tests / Reports	PG -A' Levels	09:0 – 12:00	
	Sunday	14	Pakistan Day	-----	-----	
	Monday	15	School reopens for students	PG – A' Levels	-----	
	3 rd week of August		Announcement of CIE Result May/ June Session / CIE Registration for Oct / Nov 2022		O' -A' Levels	09:00 – 12:00
	Mon-Fri	15-19	Orientation Classes	O' -A' Levels	-----	
	Friday	19	Final Subject Selection	O' -A' Levels	-----	
			Open Day Junior Section / Submission of Holidays homework	PG- VIII	09:00 – 12:00	
Mon - Fri	22-26	Class / school Rules Week	Pre-School	-----		
Mon-Fri	29-02	Space Information Week	Pre-School	-----		
September 2022 (22 days)	Monday	05	Teachers Day	PG – A' Levels	-----	
	Monday	05	Submission of nomination paper (Student Council)	O'/A' Levels	-----	
	Mon – Fri	05-09	Earth Week	Pre-School	-----	
	Tuesday	06	Defence Day	-----	-----	
	Monday	12	Screening of the student Council Nomination	O'/A' Levels	-----	
	Mon- Fri	12-16	Primary Color Week	Pre-School	-----	
	Tuesday	13	Interview / Selection of Contestants (Student Council)	O'/A' Levels	12:00 – 01:00	
	Wed -Thur	14 - 15	Campaigning for the Elections(Student Council)	O'/A' Levels	10:00 – 11:30	
	Friday	16	Voting Day	O'/A' Levels	10:00 – 11:30	
	Friday	16	Primary Color Day	Pre-School	-----	
	Monday	19	Submission of nomination papers for societies	O'/A' Levels	11:00 – 01:40	
	Mon- Fri	19-23	Secondary Color Week	Pre-School	-----	
	Friday	23	Investiture Ceremony 2022 – 2023 (Student Council)	O'/A' Levels	10:30 – 12:00	
Friday	30	Secondary Color Day	Pre-School	-----		

October 2022 (21days)	Mon - Fri	03 -07	Basic Shapes Week	Pre-School	-----
	Friday	07	Welcome Party	O'/A' Levels	-----
	Saturday	08	Eid Milad un-Nabi (Holiday)	-----	-----
	Monday	10	Submission of 1 st Bimonthly mark list to the exam section	PG - A' Levels	-----
	Mon – Fri	10 –14	Advance Shapes Week	Pre-School	-----
	Wednesday	12	Entering of marks of 1 st Bi-Monthly by the teachers	PG - A' Levels	-----
	Thurs - Fri	13-14	Submission of rough reports to the HMs/Coordinators after entering the result	PG - A' Levels	-----
	Mon - Tues	17 -18	Teachers to enter the personal traits	PG - A' Levels	-----

	Mon - Fri	17-21	Continents (Themes)	Pre-School	
	Wednesday	19	Submission of results to the Office for signing	PG - A' Levels	
	Saturday	22	First Bi-Monthly PTM F-10	PG - A' Levels	9:00 – 11:00
			First Bi-Monthly PTM F-8	PG – VIII	10:00 –12:00
	Mon-Fri	24-28	Debates Week	O' & A' Levels	-----
	Friday	28	Coordination meeting for Midterm Papers	PG - VIII	12:30- open ended
November 2022 (22 days)	Monday	07	Submission of midterm papers	IEG - VIII	-----
	Mon - Fri	07 -18	Countries Information Week	Pre-School	-----
	Wednesday	09	Iqbal Day	PG – A' Levels	-----
	Friday	11	Submission of typed midterm papers to the in-charge exams/coordinator	-----	-----
	Monday	14	Date sheet of midterm examination to be handed over to the students	IEG – A' Levels	-----
	Mon – Fri	14-18	Printing and packing of papers	PG – VIII	-----
	Mon - Fri	14 -18	Global Village	O' & A' Levels	-----
	Thursday	24	Nature Walk Fatima Jinnah	Pre-School	-----
	Monday	28	Revision Starts	PG - A' Levels	-----
	Tuesday	29	Submission of 2 nd Bimonthly mark list to the exam section Entering of marks 2nd Bimonthly by the teachers	PG – A' Levels	-----
Mon – Fri	31 –04	Ocean Information Week	Pre-School		
December 2022 (17 days)	Thursday	01	Making of new year cards	Pre-School	-----
	Friday	02	Dry Fruit Day + Winter Clothes Day	Pre-School	-----
	Monday	05	Midterm Exam Orals begin	IEG – A' Levels	-----
	Monday	12	Midterm Examination starts	IEG – A' Levels	-----
	Wednesday	14	Submission of date wise marks	IEG – Levels	-----
	Friday	23	Midterm Exams end	IEG – A' Levels	-----
			Bonfire & Musical Night	O' & A' Levels	
	Sunday	25	Quaid's Day/Christmas	-----	-----
Monday	26	Winter Break begins	IEG – A' Levels	-----	



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January 2023–August 2023

Month	Day	Date	Activity	Class	Time	
January 2023 (22 days)	Monday	02	School Reopens	IEG – A' Levels	-----	
	Friday	06	Around the world in thirty days	Pre-School	-----	
			Submission of Mid-Term mark list to the exam section	I – A' Levels	-----	
	2nd Week		CIE Reg. May/June 2023		O'/A' Levels	-----
	Mon – Wed	09 – 11	Entering of the marks by the teachers in the computer	IEG – A' Levels	-----	
	Thurs – Fri	12 – 13	Checking of rough reports by the teachers	IEG – A' Levels	-----	
	Monday	16	Discussion on Mid-Term results and decision for May/June registration 2023	O'/A' Levels	-----	
	Mon – Tues	16 – 17	Finalizing the reports by entering personal traits	PG – A' Levels	-----	
	Mon – Fri	16 -20	Awareness about child protection	IEG & Pre-School	-----	
	Tuesday	17	Report card to be submitted to the principal for Signature	IEG – A' Levels	-----	
	3rd Week		Announcement of CIE Result Nov/2022		O'/A' Levels	-----
	Saturday	21	Mid-Term PTM F-10	PG – A' Levels	10:00 – 12:00	
			Mid-Term PTM F-8	PG – OI	11:00 – 01:00	
	Monday	23	Inter branch final coordination meeting for sports day	I – VIII	12:20 – 03:00	
	Mon – Fri	23 – 27	Cleanliness Week	Pre-School	-----	
Wed – Sat	25 – 28	Gamers' Den	O'/A' Levels	-----		
Monday	30	Pet Animal Week/ Care for animals	Pre-School	-----		
February 2023 (20 days)	Sunday	05	Kashmir Day	-----	-----	
	Mon – Fri	06 – 10	Students' week/ Debates/ Talent hunt	PG – VIII	-----	
	Mon – Fri	06 – 10	Wild Animals Week	Pre-School	-----	
	Monday	13	2nd Coordination meeting for the sports day	PG – A' Levels	02:00-02:30	
	Mon – Wed	13 – 15	Preparation for the sports day props	PG – A' Levels	-----	
	Mon – Fri	13 - 17	Marine Animals Week	Pre-School	-----	
	Thurs – Sat	16 – 18	Field Trips	PG – A' Levels	-----	
	Monday	20	Submission of third Bi-monthly mark list to the exam section	O'/A' Levels	-----	
	Mon – Wed	20 – 22	Inter class & inter branch Matches (Houses)	VI – VIII	08:00 -02:00	
	Mon – Fri	20 – 24	Dinosaurs Week	Pre-School	-----	
	Wednesday	22	Selection of students for final day race	PG – V	08:00 – 12:00	
	Saturday	25	Annual Sports day	PG – A' Levels	10:00 – 12:00	
	Mon - Fri	27- 03	Plants and parts of plants Week	Pre-School	-----	
March 2023 (22 days)	Wednesday	01	Collection of Mock Exam Papers	O'/A' Levels	-----	
			3 rd Bi-monthly checked reports to be given to computer operator for printing	PG – A' Levels	-----	
	Friday	03	Plantation Activity	Pre-School	-----	
			Rough reports to be given to the teachers for proof reading	PG – A' Levels	-----	
	Mon – Fri	06 – 10	Life Cycle of butterfly and Parts of Insects	Pre-School	-----	
Wednesday	08	Reports to be handed over for signing	IEG – A' levels	-----		

	Saturday	11	3rd Bi-monthly PTM F-10	PG – O’A’	09:00 – 11:00
			3rd Bi-monthly PTM F-8	PG – VIII	10:00 – 12:00
			Teachers’ coordination meeting for the final examination	IEG – VIII	02:00 – 03:00
	Monday	13	Mock Exams Begin	O’A’ Levels	-----
	Mon - Fri	13 - 17	Pakistan Week	PG - VIII	-----
	Monday	20	World Water Day	PG – A’ Levels	-----
	Wednesday	22	National Dress Day	PG – VIII	-----
	Thursday	23	Pakistan Day (Holiday)	PG – A’ Levels	-----
	Friday	24	Ramadan Begins	-----	-----
Friday	31	Mock Exams end	O’A’ Levels	-----	
April 2023 (17 days)	Monday	03	Submission of final examination papers Autism Awareness Day	PG – VIII IEG – VIII	----- -----
	Mon – Fri	03 – 07	Healthy Food Week	Pre-School	-----
	Friday	07	Teachers to check and return the rough reports to the computer operator (Mocks)	O’A’ Levels	-----
	Monday	10	Submission of reports to the principal for signing	O’A’ Levels	-----
	Friday	14	Result Day: Mock Examination	O’A’ Levels	-----
	Monday	17	Date sheet for final examination to be handed over to the students	PG – OI	-----
	Mon– Wed	24 - 26	Eid-ul-Fitr (Holidays)	PG – O’A’	-----
May 2023 (22 days)	Monday	01	Labor Day (Holiday)	-----	-----
	Tuesday	02	Revision starts	I – VIII	-----
			Summer vacation homework for printing	PG – VIII	-----
			Submission of 4 th Bi-monthly mark list to the exam section	IEG – OI	-----
	Tue –Thurs	02 – 04	Entering of marks list 4 th Bi-monthly by the teachers	IEG – OI	-----
	Tuesday	11	Ice cream day and summer clothes day	Pre-school	-----
			Ice cream day	I - VIII	-----
	Mon – Fri	15 – 19	Final Examination orals begin	PG – VIII	-----
	Wed – Fri	17 – 19	Printing of summer vacation homework + booklist	IEG – A’ Levels	-----
Monday	22	Final examination begin	PG - OI	-----	
Wednesday	24	Exchange of papers for rechecking according to schedule	PG – OI	-----	
June 2023	Friday	02	Final Examination End	PG – OI	-----
	Monday	05	i) Last date for submission of mark lists of the final examination to the exam section	PG - OI	-----
			ii) Submission of planner/set of books/attendance register to the librarian		
			iii) Rough remarks to be checked by the principal (Pre-School)		
			iv) Entering of marks for the Final Term Examination by the teachers		
			Summer Break begins	PG – OI	-----
			Rough reports to be handed over to the class teacher for proof reading	PG – OI	-----
	Friday	09	Discussion on the final results	PG – OI	-----
	Friday	09	Final reports to be filled up by the class teachers (Personal traits)	PG – OI	-----
Report to be handed over to the principal for signing			I – OI	-----	
Tuesday	13	PTM for the detainees	PG – VIII	-----	
Thursday	15	Final Result Day: F-10	PG – OI	09:00 – 11:00	
		Final Result Day: F-8	PG – VIII	10:00 – 12:00	
Thurs – Fri	29 – 30	Hajj and Eid-ul-Adha (Holiday)	-----	-----	

July 2023	Monday	03	School will close for summer break	Admin	-----	
			Accounts/Admin office will remain open	Admin -Accounts	09:00 -12:00	
	Fri - Sat	28-29	Ashura	-----	-----	
August 2023	Tuesday	01	Admin Staff Reports	-----	-----	
	Wed – Fri	02 – 04	Registration of new students for 2023-2024	PG – A’ Levels	-----	
	Mon – Fri	07 – 11	Faculty reports i. Faculty Meeting ii. Submission of planners, block syllabus weekly plan, coverage plan iii. Setting up of Classes Admission Tests / Reports	PG – A’ Levels	-----	
	Monday	14	Pakistan Day (Holiday)	-----	-----	
	Tuesday	15	School reopen for students	IEG – A’ Levels	-----	
	3rd Week		Announcement of CIE result		-----	-----
	Tues – Fri	15 – 18	Orientation Classes	IEG – A’ Levels	-----	
	Friday	18	Final subject selection/ Open day/ Submission of holiday H.W	PG - VIII	-----	